



Course Attendance and Payment Terms and Conditions for SKYPE Classes

1. The payment should be made for the full course, no later than three work days before the start of the course. You can pay for the course book (if you want to use it during studies) when you make the payment for the course or by making an additional bank transfer just before the first class.
2. At AKS we do not have trial lessons.
3. If an arranged individual class is cancelled less than 3 hours in advance, it has to be paid for and the fee is not refunded.
4. Course attendants are obliged to inform their teacher about their absence in advance, so that the teacher could plan the class activities accordingly.
5. Individual classes can be postponed upon common agreement between the student/students and the teacher.
6. Before starting the individual course, the participant has to arrange their class schedule with the teacher two weeks in advance.
7. On public holidays planned classes can be postponed upon common agreement between the participants and the teacher.
8. If the teacher gets sick/cannot give the lesson, classes may be held by a substituting teacher or the class can be postponed.